

QMS Auditor/Lead Auditor

You need this course if ...

- » you want to audit Quality Management Systems against ISO 9001 requirements
- » you are an Auditor or Quality System Manager and want to add to your credibility with a widely accepted qualification
- » you want to satisfy the formal training requirements for IRCA certification

You will learn ...

- » the purpose of a QMS and the ISO 9000 principles of quality management
- » essential definitions to help you interpret and audit ISO 9001 requirements
- » to analyse ISO 9001 clauses and suggest examples of evidence that would show conformance with these requirements
- » the roles and responsibilities of an auditor and lead auditor
- » to plan and conduct an interview with top management and evaluate an organisation's quality policy and objectives
- » to prepare an on-site audit plan that establishes effective audit trails across processes and between members of an audit team
- » how to audit processes for conformance and effectiveness, including any specific quality objectives
- » to prepare thoroughly for audit and produce process based checklists
- » to gather objective evidence through observation, interviewing and reviewing documentation
- » how to evaluate objective evidence and correctly identify conformance and non-conformance with requirements
- » to report findings accurately against requirements of ISO 9001, write and grade non-conformity reports and evaluate proposals for corrective action
- » how to relate your audit findings to the policy and objectives of the organisation and present your overall evaluation to top management

You will need ...

- » knowledge and understanding of ISO 9001 and experience of auditing
- » ideally to have attended our ISO 9001 Appreciation and Interpretation course
- » to understand the basics of how organisations work and the role of top management

Your future development ...

- » OH&S and EMS Auditor/Lead Auditor conversion courses
- » Advanced QMS Auditor/Lead Auditor
- » Tutored Audits (coached live audit at your company)
- » See our Business Improvement courses
- » [Purchase a copy of the standard](#)

This course meets the requirements of the IRCA QMS Auditor

Course Duration: 4 Day Course

www.oaktree-training.co.uk

